

Onit Outlook Add-In Centralized Deployment

1. Go to

<https://admin.microsoft.com/Adminportal/Home?source=applauncher#/Settings/AddIns>

2. Click 'Deploy Add-In'

Add-ins

+ Deploy Add-In		Search	
Name ↑	Description	Host Apps	Status
Onit Outlook (easterby)	New and Improved!	Outlook	Ok
Onit Outlook (support)	New and Improved!	Outlook	Ok

3. Click 'Next'

4. Click 'Upload custom apps'

Deploy a new add-in

Deploy from the Store

Get solutions tailored to your industry that work with the products you already use.

Choose from the Store

Deploy a custom add-in

Create a new web application, or upload an add-in / integration for Office.

Upload custom apps

5. Enter the url for your subdomain's Add-In as follows and click

Deploy:https://[subdomain].onit.com/o365/manifest.prod.xml

6. Configure who should have access to the add-in and click 'Deploy'

Configure add-in



Onit Outlook (ux)

By Onit

Assign Users

Choose which users will have access to Onit Outlook (ux)

Everyone

Specific users / groups

Search for specific users or groups to add or remove

Start typing a name to search for users

Just me

Deployment Method

Fixed (Default)

The add-in will be automatically deployed to the assigned users and they will not be able to remove it from their ribbon.

Available

Users may install this add-in by clicking the Get More add-ins button on the home ribbon in Outlook and going to Admin-managed.

Optional

The add-in will be automatically deployed to the assigned users but they can choose to remove it from their ribbon.

7. The deployment will start processing. Per Microsoft, it can take up to 24 hours for the add-in to be available to users.