Creating Spot Rate Conversions

Spot rate conversions need to be manually set up in BillingPoint. If they are not set up in BillingPoint, the Onit App Builder spot rate conversion Actions will not work.

To do this in BillingPoint:

- 1. Log into the client in question's BillingPoint instance.
- 2. Once in the client's BillingPoint instance, click on **Settings** and then **Supported Currencies**.

board Billing Authorizations	Invoices Payments Timekeepers	Settings	
		Task Codes Expense Codes	
Invoices (USD)	click on a bar to see details	Activity Codes Discount Codes	invoicesPaid invoices
800,000 uso		Tax Codes Adjustment Reason Codes	
600,000 usp		Fee Arrangements Rules	
400,000 USD		Actions	

- 3. From here, click on **New Supported Currency**. This will take you to the page where you selected the currency, enter the spot rate, and choose the effective date. The spot rate that you will enter is the current effect conversion rate from the client's base currency to the selected currency.
- For example, if the client's base rate is USD and the new supported currency is CAD, you can simply Google "CAD to USD" to find the current conversion rate.

Google	cad to usd	୍ ୟ ବ୍			
	All News Maps	Shopping	Videos	More	Settings Tools
	About 80,100,000 results	(1.03 seconds)			
	1 Canadian Dollar eq 0.82 US DC	1.0			
	1	Canadian Dollar	\$	1.0	
	0.82	US Dollar	\$	0.8 0.6 2013 2014 201	15 2016 2017
					Disclaimer

This is the rate that you enter into BillingPoint.

BILLIN	IG POINT					Admin cag-dev -	English -
Dashboard	Billing Authorizations	Invoices	Payments	Timekeepers	Settings		3
New Supp	ported Currency						
	Select Cu	rrency *	Select a	a currency	•		
	Spot Rate	*	0.82				
	Effective	Date *	2017-09	9-08			
			Create Su	pported Currency			
	c	2017 by Onit	. All rights reserv	ved Privacy Policy	Contact Us		
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Note: Everything above must be done again in production, since that will be a new BillingPoint instance.

It is possible to have a spot rate integration, where these rates are automatically updated. If you do not have an integration, the spot rate will get stale very quick.

Onit App Builder can <u>only</u> perform spot rate conversions for currencies added to the client's BillingPoint instance. Otherwise, the Action in Onit will error out.